

MFA Tour Request form

Tours of Moffett Federal Airfield at NASA Ames requires each tour participant to receive a temporary badge. To initiate this process, you must provide the following information to GSA at least three business days before the requested tour. This form must be emailed to hangar1@gsa.gov or by fax at 415-522-3413 at least three business days in advance.

For U.S. Citizens, please complete the following for each tour participant:

Name	Work Address	Work Phone Number	Date of Visit

This form requires the signature by the point of contact for the tour group. This person must be listed above and must participate in the tour.

Name _____ Signature _____ Date _____

If any participant is a **foreign national**, you must inform GSA as soon as practicable to process the application for entry into NASA Ames. For tour planning, please note the following processing times for different groups of foreign nationals:

- 20 **working** days for nationals of **non-designated countries**
- 60 **calendar** days for nationals of **designated countries**